

**THE COLLEGE OF THE FLORIDA KEYS
BOARD RULE**

Subject	Money-back Guarantee	Number: 7.760
Authority	F.S. 1011.803	Approved Date: 04/30/2024
Amended		

As required by F.S. 1011.803, The College of the Florida Keys will refund the tuition to students who are not able to find a job in the field in which the student was trained within six (6) months of successful completion for the following programs:

- Associate of Science in Criminal Justice Technology
- Associate of Science in Hospitality and Ecotourism Management
- Associate of Science in Engineering Technology Renewable Energy Technician

Students must not have a criminal background and must satisfy employer requirements.

Only tuition is included in this guarantee. Additional fees, other expenses, and/or charges are excluded from this guarantee. Tuition reimbursements shall be adjusted by scholarships and grants received and/or tuition paid to CFK. Requests for the Money-back Guarantee must be submitted within six (6) months and thirty (30) calendar days of program completion.

To qualify for the Money Back Guarantee, the student must meet the following criteria:

1. Student attendance – Students must have been continuously enrolled according to the full-time educational plan associated with the student’s catalog year through the duration of the program and have met the financial aid student participation standards each term.
2. Student program performance – Students must have successfully completed all required and recommended courses applicable to the degree, earning a grade of C or better in all coursework, including transfer credits. Students who received a W, D, or F grade for any course listed in the College Catalog associated with the student’s catalog year are not eligible to request Money-back Guarantee. Students must have maintained good standing as defined in the College’s Catalog regardless of financial aid status throughout the duration of the program. Students with a documented academic integrity or student code of conduct violation that resulted in disciplinary action or sanction are ineligible for Money-back Guarantee. In addition, students must have passed all required licensure exams associated with the program.
3. Career Service or Career Day attendance – Students must provide verifiable documentation as evidence of career service or career day attendance and participation through a federal or state-funded career service center upon application for the Money-back Guarantee.

4. Participation in an internship or work-study program – Students must provide verifiable documentation of satisfactory participation defined as meeting or exceeding expectations in all areas in an internship or work-study program related to the degree program.
5. Job Search Documentation – Students on F-1 or other student visas are ineligible for Money-back Guarantee. Students must not have a criminal background that prevents employment within the career field. The student must provide verifiable documentation that they have registered with federal or state-funded career service center to search for employment in the field of interest. The student must demonstrate through verifiable documentation they have been actively searching for in-field employment for at least six (6) months from the date of program completion through the career service center. Evidence must include 20 applications that are related to the degree program.
6. Development of a Student Career Plan – Students must have developed a career plan with a federal or state-funded career service center. The student must provide verifiable documentation as evidence of the creation of and adherence to a career plan in conjunction with the career service center.